

USER: YOUR COPY

**THE SEA RANCH ASSOCIATION
THE SEA RANCH CHAPEL USE POLICY**

Open:	DAILY (OPEN & CLOSING HOURS DEPEND ON SEASON)
Primary Use:	INDIVIDUAL & GROUP PRAYER AND MEDITATION (of nonsectarian nature and open to all Association members - no fee)
Private Uses:	MEMORIAL SERVICES / WEDDINGS / COMMITMENTS / BAPTISMS ETC.
Reservations:	Verbal requests for a reservation date are accepted on a temporary basis only to alleviate conflicts in facility use scheduling. Private use reservations, therefore, are considered binding only upon receipt of all fees, the cleaning and security deposit, signature of an Association member, and approval by the Community Manager.
Users' Fees:	Private functions: \$350.00 Rental Fee, \$40.00 Facilities' Monitor Fee and \$100.00 cleaning & security deposit (refundable) – all of which <u>must be paid in advance</u> . This is for a maximum use period of two hours.
Cancellation:	In case of a cancellation, a written ten-day notice before the event must be received to qualify for a refund. EXCEPTION: For reservations made more than 30 days in advance, 30 days written notice is required. The Association will deduct \$20 from the fee to cover processing of any cancellation
Restrictions:	<ul style="list-style-type: none">• NO RICE, BIRDSEED, CONFETTI or any other substance may be cast about on the Chapel site. Please...no signs, balloons, streamers etc. to be placed on Highway 1, at entrance or on site.• NO food or beverages permitted on the Chapel site.• NO smoking, candles or open flame on the Chapel site.• NO receptions or formal gatherings allowed on the Chapel site.• Use of Chapel <u>site</u> (inside and outside) is limited to 20 people <u>Maximum</u>.• Facility must be thoroughly cleaned by user after use.

	Parking & Restrooms:	<ul style="list-style-type: none">• If used after hours (5:00 PM or later) arrangements must be made with permission of the Community Manager.• Parking is limited to the 14 designated parking spaces only. No RVs allowed on the Chapel site. <p>There are <u>no</u> toilet facilities on the Chapel site.</p>	
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NOTICE: FAILURE TO COMPLY WITH ANY OF THESE RESTRICTIONS MAY RESULT IN THE FORFEITURE OF THE CLEANING AND SECURITY DEPOSIT!

I have read, understand and accept the above policies and restrictions.