

The Sea Ranch



Association

MEMBER CONTACT INFORMATION & EMERGENCY PREPAREDNESS
To be completed by the property owner

We encourage you to complete this questionnaire online at www.tsra.org and submit it electronically to the Association Office. Otherwise a copy can be printed, scanned and emailed to info@tsra.org or mail it to the Sea Ranch Association, P.O. Box 16, The Sea Ranch, CA 95497 or delivered to the Association Office located at 975 Annapolis Rd. or faxed to 707-785-3555. Questions: 707-785-2444 / Office Hours Tuesday–Saturday 8:30 AM – 5:00 PM.

HOW MAY WE CONTACT YOU? *fields are required

*TSR Address	Home	Lot	Unit - Block - Lot	Assessment Acct #	TSR Home Phone	Rental Agency
TSR Address	Home	Lot	Unit - Block - Lot	Assessment Acct #	TSR Home Phone	Rental Agency
Mailing Address:			City	State	Zip Code	
Is this a change of Mailing Address?			N	Y		

OWNER 1

*Last Name	*First Name	*Email Address
Cell Phone / Text Y N	Alt Home Phone	Home Fax
	Business Phone	Business Fax
List any contact info that was previously submitted that is no longer valid & should be removed from our records: Telephone #: _____ Email address: _____		

Owner 2 / Other

	Deed Co-Owner	Partner/Spouse	Relative	Emergency Contact
Last Name	First Name		Email Address	
Cell Phone / Text Y N	Alt Home Phone	Home Fax	Business Phone	Business Fax
List any contact info that was previously submitted that is no longer valid & should be removed from our records: Telephone #: _____ Email address: _____				

Your contact information will be used for the following unless otherwise noted:

1.	Your Contact information will be used by the Water Company.	DO NOT use by the TSRA Water Co
2.	Your Contact information will be added to the InfoAlert email system.	DO NOT send InfoAlert emails
3.	A 'paper' copy of the Soundings will be mailed to you. The Soundings is available on www.tsra.org .	DO NOT mail a paper copy of Soundings

Office Use :	TOPS/FlexData	InfoAlerts	New Addr Confirm	Email Depts	Date:
TSRA CONTACT INFO & EMERGENCY PREP FORM		1 of 2	LAST UPDATED:3/8/2018		

EMERGENCY PREPAREDNESS

The Sea Ranch has a trained Disaster Response Team ready to help you in the event of a disaster. It is sometimes difficult to obtain necessary information for individuals, so we are requesting that you provide the following information so we may help you. If you have previously completed this information, please update your records with us if necessary.

The information will be used only in the event it is necessary to assist you or your family in the time of need. It will be shared with the Disaster Preparedness Division Leader in your area.

Questions or concerns contact Emergency Manager Susie Gilley at 707-292-4573 or by email at sgilley@tsra.org

Where is the electrical panel located?	What side of the house?
Where is the Propane tank located?	What side of the house?
Do you have a generator? Y N	Is it equipped to run automatically? Y N

How many in the home regularly?	Are you Full Time?	Part Time?
Are there individuals with Special Needs? Y N	How Many?	
If yes, please briefly describe the need. For example – has mobility issues or has difficulty seeing or hearing, etc.		

How many pets?	Dog(s)	Cat(s)	Other Animal(s)
----------------	--------	--------	-----------------

Do you have a skill or special ability that you would like to share with the community? If yes, what is that skill/ability?	Y	N
Would you like to be contacted by your Division Leader or Damage Assessor to share more information? Y N		
Contact name:		